

THE SHOWA UNIVERSITY JOURNAL OF MEDICAL SCIENCES

Published by the Showa University Society

The Showa University Journal of Medical Sciences is designed to contribute to the advancement and diffusion of knowledge in all branches of medical sciences. The Journal publishes original paper, reviews, lectures and case reports in the field of medical sciences including medicine, dentistry, pharmaceutical sciences, nursing & rehabilitation sciences and arts & sciences.

General Information

1. The Journal is designed to afford an opportunity for members of the Showa University Society to publish.
2. Types of submissions : The following materials are acceptable for general submission : ① review, dissertations, opinion pieces, figures, data ; ② original paper, short communications ; ③ case Report, clinical Report, technical notes, others. In addition, the Editorial Committee may request feature articles, special contributions, lectures, speeches, and other specific contents.
3. Paper evaluation: The Editorial Committee can accept or reject submitted papers at its discretion. Papers will be reviewed and edited by a minimum of two committee members or peer reviewers (designated by the committee as required), as well as the Committee Chairperson. Content may be inserted, deleted, or amended during the review process.
4. Order of evaluation: Papers are evaluated in the order in which they are received. While the normal review period is 14 days, the review will be carried out within 7 days if an expedited evaluation fee is paid. However, the review period is not absolutely guaranteed.
5. Order of publication: Papers are generally published in the order of their acceptance. However, authors who paid the expedited publication fee in addition to the normal publication fee will be given a priority for publication order.
6. Manuscripts must not have appeared in another journal, and should be written in English in as clear and concise manner as possible.
7. Manuscripts that reveal a lack of proper, ethical consideration for human subjects or experimental animals will not be accepted.
8. The Journal will be published quarterly.
9. Submissions: From October 1, 2020, the online submission system (Editorial Manager) will be used for submissions. Submission site; <https://www.editorialmanager.com/SUJ/>
The first time you submit a manuscript, you must register your user information and obtain an account. The date of submission is the date when the receipt number is assigned. The author's operation manual for the Editorial Manager should be downloaded from the system.

Instructions for Authors

Manuscripts: Manuscripts must be A4 paper with the page number at the lower middle of each page and line numbers (Office Word settings) outside the left column., and 12 point fonts should be used with wide margins and double spacing. Manuscripts should be arranged in the following order; title page (page number : 1), abstract, key words, introduction, materials (or subjects) and methods, results, discussion, acknowledgments, conflict of interest disclosure, references, tables, legends for figures, and figures.

Title page: The title page should contain (1) the complete title of the article, which should be concise but informative; (2) name (s) of all author (s); (3) name (s) and address (es) of their institutions and department (s) or affiliation; (4) name and address of corresponding author; (5) a running title not exceeding 50 letters and spaces (identified in parentheses).

Abstract: An abstract of less than 280 words should be intelligible to the reader, and be presented in a concise form including the purpose, methods, findings and conclusions.

Key words: Up to five words suitable for indexing should be written at the bottom of the abstract page.

Length of manuscript: Original paper, short communications and case reports should be as concise as full documentation allows. They should rarely exceed 4,500 words excluding references, figures and tables, though up to 6,000 words will be permitted for invited reviews.

Nomenclature: Binominal nomenclature should be used for animals, plants and microorganisms, with names in italics. Generic names should be used for drugs. Abbreviations not in common use should be avoided as far as possible; if used, they should be spelled out on the first occurrence with the abbreviated form shown in parentheses.

Units of measurement: CGS system should be used without a period, thus m, mm, μm , nm, l, ml, μl , kg, g, mg, μg , mg/dl, ppm, $^{\circ}\text{C}$, Bq, Gy, sec, min, hr.

Tables: Short informative titles should be written at the top of the table. Each table must fit within a single printed page.

Figures: Letters, lines, arrows, etc. should be sized appropriately and placed directly on figures. Care should be taken with readability and changes in aspect ratio for figures not of original size. The original magnification should be indicated for photomicrographs. The place for insertion of each figure or table should be indicated in parentheses in of the main text.

Conflict of interest disclosure: Each author who is listed on the title page should declare any financial support or relationships that may pause conflict of interest.

English Proofreading: English texts must be proofread before being submitted to the journal. When making their submissions, authors must attach a certificate of proofreading or other relevant documentation (such as emails between the author and proofreader). A statement regarding the professional revision of the English text as well as the name of the reviser, can be included in the Research Methodology section, rather than the Acknowledgments, if necessary.

References: All references should be numbered according to the order in which they are first referred. Consecutive numbers in parenthesis should be used to indicate the references in the main text, e.g. (1, 2). In general, up to 30 references may be submitted for original papers, short communications or case reports and up to 50 references may be submitted for review. References

should be listed sequentially after the main text, according to the following example formats:

Journal article

Author (s) . Article title. Abbreviated title of the journal according to Index Medicus. Year of publication;Volume:First and last page numbers.

1. Sato K, Kumazawa T, Katsumata Y. Online high-performance liquid chromatography-fast atom bombardment mass spectrometry in forensic analysis. *J Chromatogr A*. 1994;**674**:127-145.

More than three authors: List the first three authors followed by et al. Article not in English: Follow with the language in parentheses.

2. Karibe C, Sato K, Marumo L, *et al*. A study on the right of self-determining and quality of life in terminal care: based on the difference in consciousness for euthanasia and/or death with dignity between medical students and biological students. *J Showa Med Assoc*. 2012;**72**:349-358. (in Japanese).

Entire Book

Author (s) /editor (s). Title. Edition. Place of publication: Publisher; Year of publication. 3. Bloom W, Fawcett DW. A textbook of histology. 10th ed. Philadelphia: Saunders; 1975.

Chapter in a book

Author (s). Article title. In Editor (s). Book title. Edition. Place of publication: Publisher; Year of Publication. First and last page numbers.

4. Sato K. Carbon monoxide. In *Suzuki O, Watanabe K, eds. Drugs and poisons in humans: a handbook of practical analysis*. Heidelberg: Springer; 2005. pp91-99.

Electronic material

Author (s). Article title. Journal title (Type of medium). Year of publication;Volume:First and last page numbers (or Date of Publication). (Date of Citation) Availability:

5. Urano-Morisawa E, Takami M, Suzawa T, *et al*. Induction of osteoblastic differentiation of neural crest-derived stem cells from hair follicles. *PLoS One*. 2017;**12**:e0174940. (accessed 2018 Nov 15) Available from: <https://www.ncbi.nlm.nih.gov/pmc/articles/PMC5383073/pdf/pone.0174940.pdf>
6. World Health Organization. WHO report on the global tobacco epidemic, 2011: warning about the dangers of tobacco (Internet). 2011. (accessed 2012 Oct 29) Available from: http://www.who.int/tobacco/global_report/2011/en/

Publication fees:

- 1) Ordinary publication fee : yen/page ¥7,000
- 2) Expedited publication fee: The fee for expedited publication, which gives the paper priority over the normal order of publication, may be paid at a rate of 150% of the normal publication fee for submitted papers.
- 3) Expedited evaluation fee: An expedited evaluation fee of 50,000 yen may be paid to expedite the

review process. The expedited evaluation fee shall be paid at the same time as, and in addition to, the publication fee. If the paper is not accepted, the expedited examination fee shall be paid after the rejection notification.

- 4) The authors must pay for their print copy orders.
- 5) Color print fees for print copy orders: The cost of color printing will be estimated at the time of proofreading. No additional charges are levied for online journal publication.
- 6) Publication fees (including the print copy fee) will be billed to the authors before the publication of the journal. The fees must be deposited into the designated account by the fixed date. The copies will be mailed to the author as soon as the payment is confirmed.

Galley proofs: Proofs will be sent to authors twice to check for typesetting accuracy. No changes to the original manuscript will be allowed at this stage.

Copyright: The copyright of the articles published in the Journal is transferred from the authors to the Publisher, the Editorial Office of the Showa University Society, upon acceptance of the manuscript.

Announcement: The manuscripts published in our journal will be registered in the Showa University Academic Resource Repository, and will be available online. In addition, it will be published on J-STAGE.

Prohibition of duplicate submission: The stipulations regarding duplicate submission are as follows.

1) Definition of duplicate submission

(1) Duplicate submission refers to the submission of a paper with content the same as or extremely similar to that of another paper that has already been published or has been submitted/contributed to another journal, etc. This applies regardless of sole authorship or co-authorship.

(2) Duplicate submission also refers to the submission of a paper that contains, without clearly specifying, the same data cited in a paper that has already been published or has been submitted/contributed to another journal, etc.

(3) Duplicate submission also refers to the submission of a paper in a foreign language with content the same as or extremely similar to that of a paper that has already been published in this journal.

(4) However, if the following conditions are fulfilled, the submission (dual submission) of a paper deemed useful to the members of the Showa University Society may be permitted following deliberation by the editorial committee.

1] Submission to this journal of a paper similar to one published in a foreign language

- a) Clear specification that it has been published in a foreign language
- b) Citation of the paper as a reference
- c) Submission of a document indicating the approval of the editor of the foreign language journal

2] Submission to a foreign language journal of a paper similar to one published in this journal

- a) Approval of the editorial committee received through advance notification
- b) Submission of a document (attachment) indicating the approval of the editorial committee

of this Society to the editor of the foreign language journal

c) Citation of the paper as a reference

2) Penalties for duplicate submission

(1) If duplicate submission/publication is determined upon the receipt of a paper by this journal, the paper shall be rejected.

(2) If duplicate submission/publication is determined for a paper that is under review after receipt by this journal, retroactive measures shall be taken to revoke its receipt.

(3) If a paper published in this journal is found to be a duplicate submission/publication published beforehand in this or another journal, the publication of the paper in future issues of this journal shall be withdrawn, and a statement to that effect shall be made in the journal.

(4) If the duplicate submission/publication in another journal of a paper already published in this journal is determined, the author will be requested to withdraw the publication in the journal of subsequent publication.

(5) If duplicate submission/publication is determined, a statement to that effect will be made in this journal, and a stern warning shall be issued to all of the authors. Also, for the following three years, this journal shall not accept the submission of any paper in which the name of the first author is included either as the lead author or as a co-author.

Revising of the THE SHOWA UNIVERSITY JOURNAL OF MEDICAL SCIENCES
instruction to authors: Revising requires consulting the Editorial Committee of Showa
University Society and obtaining approval.

The Showa University Journal of Medical Sciences Editorial Office
c/o The Showa University Society, Showa University,
1-5-8 Hatanodai, Shinagawa-ku, Tokyo 142- 8555, Japan.
Telephone 03-3784-8074 (+ 81-3-3784-8074)
Facsimile 03-3784-7444 (+ 81-3-3784-7444)
E-mail : j-gakushikai@ofc.showa-u.ac.jp
(revised on December 1, 2022)

“To those making multiple copies of the Journal of the Showa University Society for purposes of
business or profit”

The Showa University Journal of Medical Sciences authorized Japan Academic Association For Copyright
Clearance (JAC) to license our reproduction rights and refuse rights of copyrighted works. If you wish to
obtain permissions of these rights in the countries or regions outside Japan, please refer to the homepage of
JAC (<http://www.jaacc.org/en/>) and confirm appropriate organizations to request permission.

You may reuse a content for non-commercial use for free, however please contacts JAC directly to obtain the
permission for the reuse content in advance.